

Forward plan

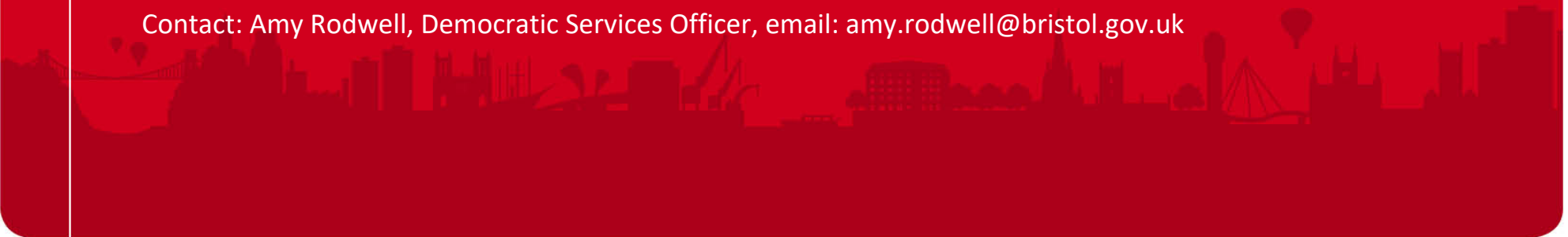


THIS DOCUMENT GIVES NOTICE OF
ANTICIPATED KEY DECISIONS TO BE TAKEN
AT CABINET AND OTHER MEETINGS

This update published 20 December 2023

Democratic Services

Contact: Amy Rodwell, Democratic Services Officer, email: amy.rodwell@bristol.gov.uk



**BRISTOL CITY COUNCIL - FORWARD PLAN
INDEX OF PROPOSED KEY DECISIONS**

The Forward Plan gives notice of anticipated key decisions to be taken at Cabinet, Health and Wellbeing Board and Learning City Partnership Board meetings. It will be updated and published on the Council website www.bristol.gov.uk on a monthly basis.

Key Decision

Under the Council's constitution, the definition of a key decision is a decision which is likely to:

- 1) Result in expenditure of £500,000 or over.
- 2) Result in savings of £500,000 or over.
- 3) Be significant in terms of its effects on communities living or working in two or more wards in the city.

Non-key Decision

For additional information and completeness the Forward Plan also contains those items which are outside the definition of a key decision.

Cabinet Meetings

The Cabinet will normally meet on a Tuesday. Meetings start at 4pm and are currently held at City Hall, College Green Bristol, BS1 5TR. Meetings of the Cabinet are open to the public with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information which will be identified in the Mayor's Forward Plan).

Reports submitted to the Mayor and Cabinet will be available on the council's website 5 clear working days before the date the decision can be made. If you would like a copy by email please contact democratic.services@bristol.gov.uk

Glossary:

HWB Health and Wellbeing Board

LCPB Learning City Partnership Board

APR15 Under the Council's Constitution if a key decision needs to be taken with less than 28 days' notice, it can still be taken under **APR15 – General Exception**, if it is impracticable to defer it until the next scheduled Cabinet meeting. The relevant Scrutiny Commission must be notified and the report published as part of the agenda 5 clear working days ahead of the Cabinet meeting

Description of Exempt Information :- England, Part 1 of Schedule 12A of the Local Government Act 1972

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; Or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.

Cabinet Members

- Mayor Marvin Rees
- Councillor Craig Cheney – Deputy Mayor and Cabinet Member for City Economy, Finance and Performance
- Councillor Asher Craig – Deputy Mayor and Cabinet Member for Children’s Services, Education and Equalities
- Councillor Don Alexander – Cabinet Member for Transport
- Councillor Nicola Beech – Cabinet Member for Strategic Planning, Resilience and Floods
- Councillor Helen Holland - Cabinet Member with responsibility for Adult Social Care and Integrated Care System
- Councillor Ellie King Cabinet Member with responsibility for Public Health and Communities
- Councillor Tom Renhard – Cabinet Member for Housing Delivery and Homelessness
- Councillor Kye Dudd – Cabinet Member for Housing Services & Energy
- Councillor Marley Bennett – Cabinet Member for Waste, Climate & Just Transition

The City Council’s website www.bristol.gov.uk contains all supporting documents and decisions for formal meetings and lots more about the City Council.

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
<p>Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk</p>	<p>Purchase of properties for the provision of Children's homes To approve funding for the acquisition of two properties.</p> <p>Part exempt 3</p>	<p>Cabinet 23 Jan 2024</p>	<p>Deputy Mayor with responsibility for Children's Services, Education and Equalities</p>	<p>People Scrutiny Commission</p>
<p>Susan Coombes, Head of Service - Learning City For All su.coombes@bristol.gov.uk</p>	<p>Wrap Around Childcare – in Primary Schools and Academies To seek approval to accept and spend a grant from the Department for Education (DfE) to support the creation / expansion of wrap around childcare places in Primary Schools and Academies</p> <p>Open</p>	<p>Cabinet 23 Jan 2024</p>	<p>Deputy Mayor with responsibility for Children's Services, Education and Equalities</p>	<p>People Scrutiny Commission</p>
<p>Sally Hogg, Consultant in Public Health sally.hogg@bristol.gov.uk</p>	<p>Increasing allocation for Bristol's Smoking Cessation Service (Stopping the Start: a new smokefree generation funding) To seek approval to accept and spend additional funding in relation to Bristol's Smoking Cessation Service.</p> <p>Open</p>	<p>Cabinet 23 Jan 2024</p>	<p>Cabinet Member with responsibility for Public Health and Communities</p>	<p>People Scrutiny Commission</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
<p>Helen Pitches, Strategic Commissioner for Better Lives at Home helen.pitches@bristol.gov.uk</p>	<p>Changing Futures – Bristol Multiple Disadvantage Strategy and Changing Futures programme contract extension To provide an update on the Changing Futures programme including the development of the Bristol Multiple Disadvantage Strategy and seek approval to spend additional grant funding to extend the contract with the lead delivery partner.</p> <p>Open</p>	<p>Cabinet 23 Jan 2024</p>	<p>Cabinet Member with responsibility for Adult Social Care and Integrated Care System</p>	<p>People Scrutiny Commission</p>
<p>Adam Crowther, Head of City Transport adam.crowther@bristol.gov.uk</p>	<p>Clean Air Zone (CAZ) Evaluation Report To provide an initial update on the performance of the clean air zone assessing initial air quality improvements, transport impacts and other related impacts.</p> <p>Part exempt 3</p>	<p>Cabinet 23 Jan 2024</p>	<p>Cabinet Member with responsibility for Transport</p>	<p>Growth & Regeneration Scrutiny</p>
<p>Alex Hearn, Interim Director for Economy of Place alex.hearn@bristol.gov.uk</p>	<p>Application of Bristol Clean Air Zone net proceeds To report the forecast net proceeds from the</p>	<p>Cabinet 23 Jan 2024</p>	<p>Deputy Mayor with responsibility for City Economy, Finance &</p>	<p>Growth & Regeneration Scrutiny</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	<p>Clean Air Zone (CAZ) Scheme from years 2022/23 to 2025/26.</p> <p>To agree a Five-Year Programme for applying net proceeds from the Clean Air Zone.</p> <p>Part exempt 3</p>		Performance	Commission
<p>Adam Crowther, Head of City Transport adam.crowther@bristol.gov.uk</p>	<p>Residents Parking Scheme Policy Review To review various Residents Parking Scheme (RPS) policies.</p> <p>Open</p>	<p>Cabinet 23 Jan 2024</p>	<p>Cabinet Member with responsibility for Transport</p>	<p>Growth & Regeneration Scrutiny Commission</p>
<p>Adam Crowther, Head of City Transport adam.crowther@bristol.gov.uk</p>	<p>Bristol Avon Flood Strategy Outline Business Case To seek approval of the Outline Business Case (OBC) for the Bristol Avon Flood Strategy and submit for assurance review.</p> <p>To seek approval to bid for, accept and spend funding to progress the development of detailed designs, Full Business Case (FBC) and consents.</p> <p>Open</p>	<p>Cabinet 23 Jan 2024</p>	<p>Cabinet Member with responsibility for Strategic Planning, Resilience and Floods</p>	<p>Growth & Regeneration Scrutiny</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Shaun Taylor, Head of Highways shaun.taylor@bristol.gov.uk	<p>Multi-Storey Car Park Pay on Foot Contract To seek approval to procure and award a contract for the installation and maintenance of new Pay on Foot equipment at Trenchard Street and West End Multi-Storey Car Parks.</p> <p>Open</p>	Cabinet 23 Jan 2024	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission
Alex Minshull, Sustainable City and Climate Change Manager Alex.Minshull@bristol.gov.uk	<p>Bristol's Just Transition Declaration To note and endorse the principles within the Just Transition Declaration.</p> <p>Non Key Open</p>	Cabinet 23 Jan 2024	Cabinet Member for Waste, Climate, Ecology and Just Transition	Growth & Regeneration Scrutiny Commission
Alex Minshull, Sustainable City and Climate Change Manager Alex.Minshull@bristol.gov.uk	<p>Mission Net Zero Project Delivery - Innovate Pathfinder Places Programme Phase 2 To seek approval to accept and spend funding from Innovate UK's Net Zero Living Programme Pathfinder Places Programme and to approve the delivery of the Mission Net Zero Pathfinder Demonstrator Project.</p>	Cabinet 23 Jan 2024	Cabinet Member for Waste, Climate, Ecology and Just Transition	Growth & Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open			
Jonathan James, Head of Natural and Marine Services jonathan.james@bristol.gov.uk	<p>Cemetery and Crematorium Capital Programme – South Bristol Cemetery Expansion</p> <p>To update Cabinet on the planned expansion of South Bristol Cemetery.</p> <p>To seek approval for the capital funding strategy and allocation of Strategic Community Infrastructure Levy funding for the expansion and improvements works at South Bristol Cemetery.</p> <p>Open</p>	Cabinet 23 Jan 2024	Cabinet Member with responsibility for Public Health and Communities	Communities Scrutiny Commission
Richard Young, Head of Strategic Finance richard.young@bristol.gov.uk	<p>Procurement of Insurance Cover for the Council’s Leasehold Flats</p> <p>To seek approval to procure and award a contract for insurance arrangements for the Council’s Leasehold Flats and Right To Buy Scheme.</p> <p>Open</p>	Cabinet 23 Jan 2024	Deputy Mayor with responsibility for City Economy, Finance & Performance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
<p>Richard Young, Head of Strategic Finance richard.young@bristol.gov.uk</p>	<p>Procurement of Financial Systems including internet and telephony payment systems To seek approval for the recommended option in relation to the procurement of the Council's Financial System and approval for the re-procurement of the Council's payment functions.</p> <p>Open</p>	<p>Cabinet 23 Jan 2024</p>	<p>Deputy Mayor with responsibility for City Economy, Finance & Performance</p>	<p>Resources Scrutiny Commission</p>
<p>Richard James, Interim Head of Business Development richard.james@bristol.gov.uk</p>	<p>Housing Revenue Account (HRA) Budget Proposals 2024/25 To seek approval for the proposed 2024/25 Housing Revenue Account (HRA) Budget, 5-year capital plan and planned expenditure.</p> <p>To seek approval to procure and award contracts and apply for and accept grants to deliver the Housing Investment Plan HRA Development Programme for new council homes.</p> <p>Open</p>	<p>Cabinet 23 Jan 2024</p>	<p>Deputy Mayor with responsibility for City Economy, Finance & Performance, Cabinet Member with responsibility for Housing Services & Energy</p>	<p>Resources Scrutiny Commission / Communities Scrutiny Commission</p>
<p>Denise Murray, Director - Finance & Section 151 Officer</p>	<p>Dedicated Schools Grant budget proposals 2024/25</p>	<p>Cabinet 23 Jan 2024</p>	<p>Deputy Mayor with responsibility for City</p>	<p>Resources Scrutiny</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
denise.murray@bristol.gov.uk	<p>To set out the Dedicated Schools Grant budget proposals 2024/25 to be considered by cabinet in making recommendations for Full Council to approve its budget.</p> <p>Open</p>		Economy, Finance & Performance	Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	<p>2024/25 Budget Recommendations & Treasury Management Strategy</p> <p>To set out the Mayor's revenue budget incorporating decisions for Revenue Monitoring, Capital Programme and Treasury Management Strategy to be considered by cabinet in making recommendations for Full Council to approve its budget.</p> <p>Open</p>	Cabinet 23 Jan 2024	Deputy Mayor with responsibility for City Economy, Finance & Performance	Resources Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	<p>Finance Outturn Report (P8/Q3)</p> <p>To present Cabinet with the latest detailed financial outturn report and identify any additional financial approvals that are required.</p> <p>Open</p>	Cabinet 23 Jan 2024	Deputy Mayor with responsibility for City Economy, Finance & Performance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
<p>Guy Collings, Head of Insight, Performance and Intelligence Guy.Collings@bristol.gov.uk</p>	<p>Q2 Quarterly Performance Progress Report – 2023/24 To update on the Council's Performance Management Report for Q2 2023/24 Non Key Open</p>	<p>Cabinet 23 Jan 2024</p>	<p>Deputy Mayor with responsibility for City Economy, Finance & Performance</p>	<p>Resources Scrutiny Commission</p>
<p>Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk</p>	<p>Q3 Corporate Risk Report - 2023/24 To provide an update of the current significant strategic risks to achieving the Council's objectives as set in the Corporate Strategy and summarises progress in managing the risks/actions being taken for each quarter Non Key Open</p>	<p>Cabinet 23 Jan 2024</p>	<p>Deputy Mayor with responsibility for City Economy, Finance & Performance</p>	<p>Resources Scrutiny Commission</p>
<p>Tom Gilchrist, Private Housing and Accessible Homes Manager tom.gilchrist@bristol.gov.uk</p>	<p>People Living in Vehicles in Bristol To provide information about people living in vehicles acknowledging the growing challenges, our current responses and possible next steps. Non Key Open</p>	<p>Cabinet Before 5 Mar 2024</p>	<p>Mayor</p>	<p>Communities Scrutiny Commission</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit